

VILLAGE OF MAYBROOK BOARD OF TRUSTEES MEETING- JUNE 22, 2015

MEMBERS PRESENT: MAYOR DENNIS K. LEAHY, DEPUTY MAYOR NOREEN REYNOLDS, TRUSTEE KEVIN GREANY, TRUSTEE JAMES R BARNETT, TRUSTEE ROBERT PRITCHARD

ALSO PRESENT: ATTORNEY KELLY NAUGHTON, ENGINEER JIM DEWINTER, POLICE OFFICER MATTHEW HUGHES, DPW SUPERINTENDENT MATTHEW THORP, CLERK-TREASURER VALENTINA JOHNSON

PUBLIC PRESENT: RACHEL COLEMAN (WVT), ED WILLIAMS

Mayor opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Trustee Barnett, seconded by Trustee Greany, approving the minutes of the May 29, 2015 meeting as presented. 5 ayes, 0 nays.

APPROVAL OF BILLS & CLAIMS

Motion by Trustee Reynolds, seconded by Trustee Greany, authorizing the following bills and claims as audited by the Board of Trustees:

GENERAL	\$49,147.57
WATER	\$ 4,769.92
SEWER	<u>\$22,951.96</u>
TOTAL	\$76,869.45

APPROVAL OF BILLS & CLAIMS (APPROVED BY BOARD RESOLUTION 5/27/15)

GENERAL	\$42,073.53
WATER	\$ 6,186.31
SEWER	\$ 5,201.41
REFUSE	<u>\$20,412.50</u>
TOTAL	\$73,873.75

TRANSFER OF FUNDS (APPROVED BY BOARD RESOLUTION 5/27/15)

From: 1320.400A, Auditor Contractual

To: 1410.100A

Amount: \$55.00

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From: 3620.410A, Building Inspector Codification & Training

To: 1410.150A, Special Overtimw

Amount: \$173.00

From: 5110.400A, Street Maint. Contractual

To: 3120.100A, Police Personal Service

Amount: \$2,665.00

From: 5110.400A, Street Maint. Contractual

To: 5110.100A, Street Maint. Personal Services

Amount: \$500.00

From: 1450.400A, Elections Contractual

To: 9030.800A, Social Security

Amount: \$26.16

From: 1620.400A, Buildings Contractual

To: 9035.800A, Medicare

Amount: \$208.58

From: 1950.400F, Taxes Pumphouse

To: 9035.800F, Medicare

Amount: \$9.42

CORRESPONDENCE

1. BUILDING INSPECTOR'S REPORT, MAY 2015- Trustee Barnett advised on report, advised on property on Wallace Avenue which is in the Town of Hamptonburgh, found out someone is living there, the Town is working on getting rid of the camper and pool, Building Inspector from the Town has given them two weeks to vacate. Discussed Logan's Way, advised the Building Inspector is very busy. Rec. & filed.
2. POLICE CHIEF'S REPORT, JUNE 22, 2015- rec. & filed.
3. RESOLUTION, SEWAGE TREATMENT PLANT SURCHARGE, EFFECTIVE JULY 1, 2015 BILLING- Board discussed EFC financing, rate, and sewage treatment plant surcharge of \$45 per metered account for all residents in the village. Motion by Trustee Pritchard, seconded by Trustee Greany, authorizing and approving the sewage treatment plant surcharge of \$45.00 per quarter, per metered account for village residents, effective July 1, 2015 water/sewer billing. 5 ayes, 0 nays. Board advised good work done by all!

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4. RESOLUTION, CDBGFY2015, AUTHORIZATION FOR MAYOR TO SIGN AGREEMENTS- Motion by Trustee Barnett, seconded by Trustee Reynolds, authorizing Mayor to sign 2015 CDBG Municipal Agreement For the Village of Maybrook Project: Sewer Main Lining & Imaging- \$40,000. 5 ayes, 0 nays. Motion by Trustee Reynolds, seconded by Trustee Greany, authorizing Engineer to do the specs for the project. 5 ayes, 0 nays.
5. AUTHORIZATION, FINAL DEC CONSENT ORDER- Motion by Trustee Barnett, seconded by Trustee Reynolds, authorizing Mayor to sign final DEC consent order. 5 ayes, 0 nays. Attorney advised all is included, \$6,500 can be mailed in once signed.
6. OFFER & DEDICATION, PSCO, LLC.- Attorney advised on parcel and purpose for road widening, but it does require a Public Hearing. Motion by Trustee Reynolds, seconded by Trustee Pritchard, to set a Public Hearing on July 27, 2015 at 7PM. 5 ayes, 0 nays.
7. LIME ENERGY PROPOSAL/CENTRAL HUDSON GAS & ELECTRIC 'S LIGHTING PROGRAM- Attorney advised and summarized on information from Matt Thorp to replace light fixtures in the DPW building for Board, Matt advised no go, Greenleaf Energy's coming in and it's absolutely free. Matt will send info to Attorney when he receives it.
8. HISTORIAN'S REPORT (TABLED BY BOARD ON 5/27)- Mayor advised it looks good. Motion by Trustee Barnett, seconded by Trustee Greany, to accept as presented. 5 ayes, 0 nays.
9. INTRODUCTORY LOCAL LAW #4 OF 2015, A LOCAL LAW AMENDING CHAPTER 39 ("POLICE DEPARTMENT") OF THE CODE OF THE VILLAGE OF MAYBROOK TO PROVIDE FOR DISCIPLINARY HEARING PROCEDURES- Attorney advised on discussion regarding a recent court case and village was negotiating with police department, so this amends the current chapter of Code. Motion by Trustee Barnett, seconded by Trustee Pritchard, to set a Public Hearing on July 27, 2015 at 7PM or soon thereafter. 5 ayes, 0 nays.
10. INTRODUCTORY LOCAL LAW #5 OF 2015, A LOCAL LAW AMENDING CHAPTER 75 ("BRUSH, GRASS AND WEEDS") OF THE CODE OF THE VILLAGE OF MAYBROOK TO REQUIRE GRASS CUTTING TO BEGIN – Matt advised on waiting to begin on May 15th as per Code, is not enough time prior to Memorial Day to get grass cut and done. Trustee Barnett advised it will also help the Building Inspector. Attorney advised there are also some changes to bring the Code current, change 5/15 to 5/1 and change mowing from every three weeks to two weeks. Motion by Trustee Reynolds, seconded by Trustee Pritchard, to set a Public Hearing on July 27, 2015 at 7PM or soon thereafter. 5 ayes, 0 nays.
11. INTRODUCTORY LOCAL LAW #6 OF 2015, A LOCAL LAW AMENDING CHAPTER 165 ("STREETS AND SIDEWALKS") OF THE CODE OF THE VILLAGE OF MAYBROOK TO REQUIRE EXCAVATIONS AND SAW-CUT STREET OPENINGS- Matt explained the vacuum excavation and contractors hitting lines and should be performed by vacuum excavation, all contractors have access to it and for safety reasons. Motion by Trustee Barnett, seconded by Trustee Pritchard, to set a Public Hearing on July 27, 2015 at 7PM or soon thereafter. 5 ayes, 0 nays.

MAYOR'S REPORT

- 1. Announcement to run for the position of Town of Montgomery Supervisor-** On June 8, 2015, I announced my candidacy to run for the position of Supervisor for the Town of Montgomery. As stated in my press release, my feeling is the Town of Montgomery has been stagnant for several years and there is a need for new leadership. I am prepared to take on that role and serve the residents in the Town of Montgomery and the three villages it encompasses to the best of my abilities. I also feel my experience as an elected official for the past 14 years will allow me to hit the ground running when elected. There were two deciding factors for my decision run for the Town of Montgomery Supervisor position. One, being my family. I thank my wife Liz and my kids Sean, Alyssa and Dylan for their support in helping me making this decision. The next was addition of having two dedicated and committed individuals who share the same passion of serving the residents of the Town of Montgomery, Becky Pearson and John Kidd. This summer, I look forward to meeting the residents of the Town of Montgomery and listening to *their* vision of the town along with John and Becky. Many residents of Maybrook that I have seen over the past few weeks have been supportive of my decision and I'm very thankful. Today, I am still the Mayor of the Village of Maybrook and I will continue to represent the residents of Maybrook to the best of my abilities going forward.
- 2. Maybrook Police Collective Bargaining Agreement Meeting-** After several months of negotiations, I am pleased to announce that a Collective Bargaining Agreement between the Village of Maybrook and the Teamsters Local 445 representing the Village of Maybrook PBA has been ratified by the Village of Maybrook PBA. Being directly involved with negotiations, I feel the Collective Bargaining Agreement is fair and equitable for both sides. I would like to thank the Board of Trustees for their input, efforts and extra meetings during negotiations. I also want to thank the Village of Maybrook Bargaining Team Deputy Mayor Noreen Reynolds, the Village Attorneys Rick Golden and Kelly Knaughton and Maybrook Chief Butch Amthor as well as the bargaining team for the Village of Maybrook PBA Teamsters Local 445 Business Agent Jerry Ebert, Maybrook Police Sergeant Michael Maresca and Maybrook Police Officer Matt Hughes. This is a 3 year agreement that which will go in effect June 1, 2015 and will expire in June 1, 2018. The Terms and Conditions of Employment are the same as same as the other employees of the village. There is an increase in the 5 year progression wage scale for full time officers over the next 3 years. Top pay is currently \$50,000.00. In 2015-16 top pay will be \$58,000.00, 2016-17 to \$60,030.00 and 2017-18 \$62,131.00. The Sergeant will receive received 10% above top pay for the given year.

PART-TIME POLICE OFFICERS

CURRENT

Probationary	\$16.26 per hr.
Permanent	\$19.06 per hr.
Senior (over 5 years of Service)	\$20.06 per hr.

PROPOSED

	<u>2015-16 (16%)</u>	<u>2016-17 (3%)</u>	<u>2017-18 (3%)</u>
Probationary	\$18.87 per hr.	\$19.44 per hr.	\$20.03 per hr.
Permanent	\$22.11 per hr.	\$22.78 per hr.	\$23.47 per hr.
Senior	\$23.27 per hr.	\$23.97 per hr.	\$24.69 per hr.

(over 5 years of service)

Once again, Thank you to all parties involved.

Motion by Trustee Barnett, seconded by Trustee Greany, approving the contract ratified as presented for the police department. 5 ayes, 0 nays.

- 3. EFC Funding for the New Sewer Treatment Plant-** As mentioned at a past meeting, after several months of hard work our efforts to secure a grant for the new sewer treatment plant through Community Development were denied because we did **not**

have any storm damage to the Sewer Treatment Plant in the Village of Maybrook during Hurricanes Lee and Irene. Sewer projects are often complicated and expensive for municipalities, especially villages, to afford. The Village of Maybrook applied for a loan through the New York State Environmental Facilities Corporation this past year. Several hours were logged gathering information, conference calls and deadlines to meet so we met the requirements of being eligible for a low interest loan. A little over a year ago, we were looking at a rate of 4% and a significant per quarter surcharge to the Village of Maybrook residents for the new Sewer Treatment Plant.

I want to thank our Village Clerk/Treasurer Tina Johnson for all of her hard work in keeping up with the deadlines and gathering all of the documents that were required for the loan. Our Attorneys Rick Golden and Kelly Knaughton on the legal end and our Village Engineer Jim Dewinter on the construction end. An application of this size could have easily been contracted out but Tina did the entire application on top of her duties which was a huge savings for the village. I know the average resident doesn't realize the amount of work that needed to be done to get this loan but let me assure you, the efforts of all involved went above and beyond and I appreciate everyone's work in getting this done for the residents of Maybrook!

4. **Family Movie Night Friday, June 26th**- The Village of Maybrook will be hosting our annual "Family Movie Night" in the Frederick Myers Veterans Memorial Park on the Little League field on Friday, July 26th and the movie will begin at dusk. The featured film will be "Annie". It's a great family event and free to all residents so bring your lawn chairs and blankets to the park and enjoy a family movie under the stars. Hope to see you there and have a nice evening!
5. **Village of Maybrook 4th of July Celebration-** will be held on Thursday, July 2nd at the Frederick Myers Veterans Memorial Park from 7 pm to 10 pm. Shoprite will be selling hamburgers, Hotdogs and soft drinks. Stewarts Shops will be selling Ice Cream. This year "Hot Rod" will be providing music and performing for the residents. We will also have a guest appearance made by our Maybrook Troop 236 Marching Band in honor of Independence Day. It's a fun evening for the residents and their families and a great start to the holiday weekend, hope to see everyone there.
6. **Maybrook Women's Summer (over 21) Slow Pitch Recreation Softball-** applications are available in the Government Center and on the Maybrook website for women interested in playing in the Maybrook Recreation Softball Program. Participants must be over 21 years of age. The fee is \$40 for all participants. It is a 7 week program and games will be played on Tuesdays beginning July 14th through August 25th . First game

begins at 6:45 pm and the 2nd game starts at 8 pm. This is a very popular program and spots fill fast. You may sign up individually or as a team of 12 to 14 players. Any questions, feel free to contact me at 845-234-6021.

7. **Village of Maybrook Community Wide Garage Sale-** The Village of Maybrook hosted its annual Community Wide Yard Sale on Saturday, June 13th throughout the Village of Maybrook from 8 am to 3 pm. All residents are welcome to participate so start planning your yard sale for June 13th! This event is coordinated by the Deputy Mayor Noreen Reynolds and she will fill everyone with any additional information.
8. **2015 Maybrook Summer Recreation Program-** As mentioned at the last Village Board meeting, The Village of Maybrook is now offering a FULL-DAY Summer Recreation Program which will begin on June 29th through August 7th from 9 am to 3 pm. The fee is \$350.00 for Maybrook residents and \$400.00 for non-residents. The fee includes 6 full-day trips, pizza Fridays and registration. Contact Maybrook Summer Recreation Director Jeanine Lord cell: 845-742-0359 email: jeaninelord@gmail.com for any questions pertaining to the program. Summer Recreation Packets are available on the Village of Maybrook website and at the Maybrook Government Center.
9. **Village of Maybrook Board Meeting-** Just a reminder, the next Village of Maybrook Board of Trustees Meeting will be Monday, July 27th beginning at 7 pm here in the Maybrook Government Center. There is only one meeting scheduled in the month of July.
10. **Village of Maybrook Website-** as always, a reminder that the Village of Maybrook website is up and running so please check it regularly at www.villageofmaybrook.com. We have a lot of summer events coming up and this is our best source of communication with the residents of Maybrook!

TRUSTEES' REPORTS

TRUSTEE ROBERT PRITCHARD- Advised on EDC, five applications will be submitted to CFA,(Consolidated Funding Application) August payment request, advised on request for letters of support for package to ESD. (Empire State Development).

TRUSTEE KEVIN GREANY- Advised with a new sewage treatment plant, all is good, flows are low and all's working.

Everyone have a great, safe summer!

DEPUTY MAYOR NOREEN REYNOLDS- Advised on applicant for library, she will copy Tina on the application to forward to the Board, they would like to appoint applicant for part time library hours to help cover vacations.

Advised the summer reading program started slowly, only heard back from Berea Elementary that was interested.

Advised the Community Wide Yard Sale had great participation, the ad in the paper helped and a better date instead of the Saturday before Fathers' Day, and putting the sign up early helped.

TRUSTEE JAMES R BARNETT- Thanked Mayor for police contract, took good care of all the other employees too.

Asked if a Code Red message would help with getting more children in the Summer Recreation Program? Mayor advised he will do a Code Red for movie night and include summer recreation program.

Trustee Barnett advised the Religious Education program is gone, they go to school in Montgomery and they want to be with their friends, he is putting out 160 flyers in Berea and Montgomery for scouts, Little Pops will let him put the flyers on pizza boxes in August.

DEPARTMENT HEADS

DPW SUPERINTENDENT MATTHEW THORP-Advised on memo on the new uniform policy, effective July 1st.

Motion by Trustee Greany, seconded by Trustee Pritchard, approving the new DPW Uniform Policy, effective July 1st. 5 ayes, 0 nays.

Attorney advised to add to the Employee Handbook and have Matt send out to the staff and have them sign it.

Advised on corner of Christian Lane & Tower Avenue, proposal from Dan O'Brien \$300 and for metes and bounds behind water tank due to dumping \$1,500, total \$1800, and it's in his budget.

Motion by Trustee Pritchard, seconded by Trustee Greany, authorizing proposal from Dan O'Brien for \$1800.00 5 ayes, 0 nays.

Advised on Hazard Mitigation Program, Matt's part of plan is he needs some type of documentation that we're in the East Region (there are four regions) and we part of it, the grant is to do the whole County.

Advised he will forward the Board the amount of CHIPS money that will be used on what streets which will be done (cold mix).

ENGINEER JIM DEWINTER- Advised 401 Tower Avenue ready to go out to bid, so far no one has picked up for asbestos removal, he called Mike Sawyer at C.T. Male and he's going to reach out, the Pre-Bid and site visit is on 6/30 and we'll know better then.

Advised on consent order & meters, all are in, the last one came in today, 7 of the 8 are all set and must be in by the 30th, we're on target for all the deadlines. We'll also use for our monitoring program, the 8th meter will go in tomorrow.

Advised Community Development site visit is Thursday at 10:30AM.

Advised everything has been sent in for the sidewalks grant, we are just waiting to hear on the grant.

ATTORNEY KELLY NAUGHTON- Advised Rick is reminding DEC on the payment.

Advised PSCO can be approved, it is the temporary easement on Village's property. Motion by Trustee Pritchard, seconded by Trustee Reynolds, approving the Temporary Easement on a portion of village property, for the purpose of creating a temporary construction easement for the construction of a sidewalk on village property adjacent to Heard Avenue. 5 ayes, 0 nays.

Advised the Montessori School application will be in this week, she will keep the Board posted.

Advised on Maybrook Glen, Dan Gueron is ready to go, looking for final approval and is moving forward with the project. Attorney advised conditions can be carried over to final approval, start construction in 8-10 months. Phase I is the road.

Motion by Trustee Greany, seconded by Trustee Reynolds, meeting was adjourned. 5 ayes, 0 nays.

Respectfully submitted,

Valentina Johnson

Clerk-Treasurer

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