

VILLAGE OF MAYBROOK BOARD OF TRUSTEES REORGANIZATION MEETING- APRIL 11, 2016

**MEMBERS PRESENT:**

**MAYOR DENNIS K. LEAHY, DEPUTY MAYOR NOREEN REYNOLDS, TRUSTEE KEVIN GREANY, TRUSTEE JAMES R. BARNETT, TRUSTEE ROBERT PRITCHARD**

**ALSO PRESENT:**

**ATTORNEY KELLY NAUGHTON, ENGINEER JIM DEWINTER, DPW SUPERINTENDENT MATTHEW THORP, CLERK-TREASURER VALENTINA JOHNSON**

**PUBLIC PRESENT:**

**JENNIFER D'ANDREA, KARLIE DEL VALLE**

Mayor opened the meeting with the Pledge of Allegiance.

**OATHS OF OFFICES**

Clerk administered the Oaths of Offices to Mayor Dennis K Leahy, Trustee Noreen Reynolds, and Trustee Robert Pritchard.

Mayor thanked all of the residents, employees, and Board, it's an honor once again to serve the Village as Mayor.

Trustee Reynolds advised all the years she's been here, this Board has the best interest for this Village and she is very proud to be on this Board.

Trustee Robert Pritchard advised this Board works very well together and it's good to be a part of this Board, we have the best interest of the Village and he's very proud to be a part of it.

**REORGANIZATION MEETING**

**Motion by Trustee Greany, seconded by Trustee Barnett, confirming the following appointments by Mayor:**

***Village of Maybrook Board Meetings*** – will be scheduled the second and fourth Monday of each month with the exception of **one** meeting in June, which will be held June 27, 2016, **one** meeting in July, which will be held on Monday, July 25, 2016, **one** meeting in August which will be held on Monday, August 22, 2016 and **one** meeting in December which will be held on Monday, December 5, 2016. All meetings will begin at 7 pm.

***Village Board Work Sessions*** – will be held a 1 (one) hour prior (6:00 pm) to the regularly scheduled Village Board Meetings as needed.

***Justice Court*** – Second Tuesday of the month. Court 1 pm and Vehicle and Traffic Court 6 pm.

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**Planning Board Meetings**- Second **Thursday** of the month at 7 pm and/or as needed.

**Zoning Board of Appeals** – Scheduled as needed. Meetings will start at 7 pm.

**ELECTED OFFICIALS AND TERMS**

<b>MAYOR</b>	DENNIS K. LEAHY	2 YEARS
<b>TRUSTEES</b>	NOREEN REYNOLDS	2 YEARS
	KEVIN GREANY	1 YEAR
	ROBERT PRITCHARD	2 YEARS
	JAMES BARNETT	1 YEAR

**VILLAGE JUSTICE**

JUDGE WILLIAM SCHIMPF	1 YEAR
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**APPOINTMENTS BY MAYOR**

<b>DEPUTY MAYOR</b>	NOREEN REYNOLDS	1 YEAR
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**COMMITTEES**

- WATER/SEWER
- RECREATION –ADULT AND YOUTH
- PLANNING BOARD, ZBA and ECONOMIC DEVELOPMENT
- COMMUNITY CENTER  
**Noreen Reynolds**
- BUILDING DEPT.  
**Barnett**

**Trustee Kevin Greany**  
**Mayor Dennis Leahy**  
**Trustee Robert Pritchard**  
**Deputy Mayor**

**Trustee James**

**Appointed Village Board Members are to provide updates at Village meetings.**

**APPOINTMENTS TO BE CONFIRMED BY THE BOARD OF TRUSTEES**

<b>VILLAGE CLERK-TREASURER</b>	VALENTINA JOHNSON	2 YEARS
<b>VILLAGE ENGINEER</b>	DEWINTER ENGINEERING	1 YEAR
<b>EMERITUS VILLAGE JUSTICE</b>	EDWARD SOUTO	1 YEAR



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WATER	\$19,542.84
SEWER	\$ 5,904.81
REFUSE	<u>\$17,316.82</u>
TOTAL	\$90671.85

**TRANSFER OF FUNDS**

Motion by Trustee Reynolds, seconded by Trustee Greany, authorizing the following transfer of funds to cover deficit lines in the budget as requested by Clerk-Treasurer:

From: A-02-0626, BAN Proceeds

To: 1620.400A, Buildings

Amount: \$17,393.40

From: 5142.100A, Snow Personal Services

To: 5110.100A, Street Maint Personal Services

Amount: \$10,000

From: 5142.100A, Snow Personal Services

To: 7140.100A, Playgrounds Personal Services

Amount: \$2,530.80

From: 1450.400A. Elections Contractual

To: 1410.150A, Special Overtime

Amount: \$500

**CORRESPONDENCE**

1. BUILDING INSPECTOR'S REPORT MARCH, 2016- Trustee Barnett announced the last unit was signed for at the Bluestone Commons, he looks forward to Phase III. Rec. & filed.

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2. LETTER OF THANKS, THE FAMILY OF RAYMOND J. KANE- Mayor thanked everyone for their support given on the passing of his father-in-law, his wife Liz was very thankful and touched, it really meant a lot.
3. LETTER OF RESIGNATION, MAUREEN BROWN- Motion by Trustee Reynolds, seconded by Trustee Pritchard, to accept with regret, Maureen's resignation effective March 24, 2016. 5 ayes, 0 nays. Mayor advised Maureen was an asset. Deputy Mayor advised Maureen was very dependable and organized.
4. JENNIFER D'ANDREA & KARLIE DIAZ DEL VALLE- Jennifer advised she and her daughter have applied for the grant to beautify and plant trees in the park on Blake Road, haven't heard back yet, advised the Board on the four trees they would like to plant there and they will need help. Mayor advised Karlie to get a price on the trees and email it to him.
5. AUTHORIZATION, JOHN DEERE 5 YR. LEASE FOR LOADER- Motion by Trustee Reynolds, seconded by Trustee Pritchard, authorizing Mayor to sign and approve five year lease at \$17,569.27 per year, effective 4/1/2016 thru 4/1/2020. 5 ayes, 0 nays. Clerk-Treasurer advised the purchase order is here for review and shows what lines the payment has been encumbered from for the first payment.
6. LETTER, SENATOR KIRSTEN GILLIBRAND- Mayor advised this is a very nice letter congratulating him on his re-election. Rec. & filed.
7. LETTER, SENATOR WILLIAM J. LARKIN, JR.- Mayor advised this is good news from Senator Larkin, a grant has been secured for \$100,000 for sidewalks for the Village through the State & Municipal Facilities Program(SAM) and will be administered by the Dormitory Authority of the State of New York. Mayor advised this is addition to the grant we submitted in December 2014 for \$100,000 for sidewalks, Matt advised and \$25,000 Multi- Modal grant for sidewalks. Mayor advised on a crosswalk and sidewalks on Homestead Avenue by Country Club Heights.
8. 2015 ANNUAL REPORT VILLAGE OF MAYBROOK POLICE- Mayor asked Tina to please copy the Board and put in their mailboxes. Rec. & filed.

Tina advised the Board the Maybrook Golden Links has a new President, Jane Schimpf and new Vice President Marie Lown. Tina will be administering their respective Oaths of Office next Wednesday at noon.

**MAYOR'S REPORT**

**Re-Election as Mayor of the Village of Maybrook-** I wish to "Thank" all of the residents of the Village of Maybrook for their support in re-electing me for another two year term as Mayor. We have come a long way the past eight years and we still have a lot to accomplish. I want to thank the Village Board and the Village employees for their hard work and I look forward to another term as your Mayor.

1. **Orange County Cal Ripken Baseball and Softball**- The Orange County Cal Ripken and Babe Ruth Baseball and Softball Opening Day Parade was postponed this past Saturday, April 9<sup>th</sup> because of anticipated inclement weather. The Parade has been rescheduled for Saturday, April 16<sup>th</sup>. The parade will start at the Church of the Assumption, proceed north on Homestead Ave, turn right onto Christian Lane and left onto Tower Ave into the ballpark led by the Maybrook Troop 236 Boy Scout Band. Residents please be advised that Homestead Ave will be closed for a short period for the safety of the parade participants so please plan accordingly. All Board Members are welcome to attend as well as residents. I'm looking forward to Opening Day and welcoming youth baseball and softball back to the Village of Maybrook! This information will also be available on the Maybrook website as well.
2. **Drug Abuse Resistance Education (D.A.R.E) Graduation**- was held at the Montgomery Elementary School on Thursday, March 31<sup>st</sup> beginning at 2 pm. The D.A.R.E. program is not focused on "scare tactics," but on helping children develop important life skills in order to make good choices; skills needed to deal with the dangers of illicit and illegal drugs, including alcohol and tobacco. D.A.R.E. provides the guidance children need to make the right decisions for their health and their future with the assistance and tutoring of local law enforcement. I want to thank Village of Montgomery D.A.R.E. Officer Jack Smith for doing a great job running the program for the kids. The Village of Maybrook has always strongly supported the D.A.R.E. Program for the youth in our community and the bond it creates between the children, parents, local law enforcement and elected officials. I presented each of the children with a Certificate of Achievement for completing the D.A.R.E. Program on behalf of the Village of Maybrook Board of Trustees and myself.
3. **Next Scheduled Village Board Meeting**- will be Monday, April 25<sup>th</sup>.
4. **Village of Maybrook Website**- as always, a reminder that the Village of Maybrook website is up and running so please check it regularly at [www.villageofmaybrook.com](http://www.villageofmaybrook.com).

**TRUSTEES REPORTS**

**TRUSTEE ROBERT PRITCHARD-** Advised we are moving forward slowly with economic development, next will be the zone changes. Attorney advised she will follow up with Max.

**TRUSTEE KEVIN GREANY-** Congratulated all on their re-election, thanked Attorney and Rick also for all they do for the Village, they do a great job for us.

Advised the sewage treatment plant is doing good.

Advised on Memorial Day Parade letter, looking forward to a nice day.

Advised Karlie if she needs any help to let him know.

**DEPUTY MAYOR NOREEN REYNOLDS-** Advised on staffing issues at the Community Center, now with Maureen's resignation and Jenny Ann preparing for maternity leave, she has met and interviewed with Jenny Ann and three candidates and wishes to appoint as part time at \$9 per hour. Motion by Trustee Barnett, seconded by Trustee Pritchard, to appoint Carol Morris, Caitlin Peterkin, and Zachary Raessler, effective immediately, at a rate of \$9.00 per hour(each). 5 ayes, 0 nays.

Advised Karlie she is excited that she will be planting trees in the park.

**TRUSTEE JAMES R BARNETT-** Advised the Fire Department Dinner is Saturday night at 6PM at the senior center.

Advised Board the Eagle Court of Honor will be on April 24<sup>th</sup>, please let him know if you are going.

#### **DEPARTMENT HEADS**

**DPW SUPERINTENDENT MATTHEW THORP-**Asked Attorney the status of review for the agreement for Auctions International. Attorney advised she is fine with it, it's for the Village to get rid of excess equipment. Matt advised Board on what he is looking to get rid of. Motion by Trustee Barnett, seconded by Trustee Reynolds, authorizing Mayor to sign agreement with Auctions International and the Village of Maybrook. 5 ayes, 0 nays.

Matt requested Board approval to declare surplus equipment for Chevrolet CK2500 4 Wheel Drive Regular Cab with 8.5 foot Western Snow Plow, and a 1996 JRB 11.5 power angle snow plow for front end loader. Motion by Trustee Reynolds, seconded by Trustee Pritchard, to declare that certain DPW vehicles ( listed by Matt) are no longer of any use to the Village, and that entering into the Online Auction agreement is the best way for the Village to get fair and reasonable value for said vehicles. 5 ayes, 0 nays.

Advised he will forward a copy of the DEC sampling report for 104-108 Main Street to Attorney.

Advised there are exposure issues to burn it, he is working with Taylor, the Fire Department might strip off shingles.

**ENGINEER JIM DEWINTER-** Advised he sent everyone an email on the flow meters being fixed, the company will fix under the warranty.

Advised he knows Matt is working on a grant for the well.

Advised on DEC report, it's almost done, he will call there first to make sure he's got all they need, just wants to make sure he's satisfied with what he wants.

Discussed with the Board his Engineer's report for grants, it will be under his direction, the estimated cost is \$20,000, he will use Bipin under his direction, Bipin is excellent for technical issues, Jim will be gathering the information, we will be going for the next round. Matt advised the grant will be for EFC and State Revolving Water Fund, you have to have an Engineer's Report to put in the application, the next round is after June.

Engineer thanked the Board for his re-appointment.

**ATTORNEY KELLY NAUGHTON-** Thank you for re-appointing us, we really enjoy and are proud to work with and represent the Village of Maybrook.

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Advised the Valley Central School District agreement expires soon, 6/1/16, the Board has the option to extend it if you wish to do so. Attorney can notify them by the next meeting to extend. Board advised they are fine with it. Motion by Trustee Pritchard, seconded by Trustee Greany, authorizing Attorney to contact Mr. Xanthis and draft an extension of agreement with Valley Central School District, and authorize Mayor to sign agreement, if on same terms. 5 ayes, 0 nays.

Karlie Diaz del Valle entertained a motion to adjourn the meeting.

Motion by Trustee Barnett, seconded by Trustee Pritchard, meeting was adjourned at 8PM. 5 ayes, 0 nays.