

VILLAGE OF MAYBROOK BOARD OF TRUSTEES MEETING- JANUARY 11, 2016

MEMBERS PRESENT: MAYOR DENNIS K. LEAHY, DEPUTY MAYOR NOREEN REYNOLDS, TRUSTEE JAMES R BARNETT, TRUSTEE ROBERT PRITCHARD

MEMBERS ABSENT: TRUSTEE KEVIN GREANY(FAMILY EMERGENCY)

ALSO PRESENT: ATTORNEY KELLY NAUGHTON, ENGINEER JIM DEWINTER, SERGEANT MICHAEL MARESCA, DPW SUPERINTENDENT MATTHEW THORP, CLERK-TREASURER VALENTINA JOHNSON

PUBLIC PRESENT: RACHAEL COLEMAN(WVT), ED WILLIAMS, JIM DEMILO, LENA O'BRIEN, BRANDON O'BRIEN, PATRICK ROMANICK, SEBASTIAN MANNING

Mayor opened the meeting with the Pledge of Allegiance.

APPROVAL OF MINUTES

Motion by Trustee Barnett, seconded by Trustee Pritchard, approving the minutes of the December 7, 2015 meeting as presented. 4 ayes, 0 nays.

APPROVAL OF BILLS & CLAIMS

Motion by Trustee Reynolds, seconded by Trustee Barnett, authorizing the following bills and claims as audited by the Board of Trustees:

GENERAL	\$159,506.17
WATER	\$ 7,719.77
SEWER	\$ 8,116.77
REFUSE	\$ 19,542.84
PAYROLL	\$ <u>359.72</u>
TOTAL	\$195,245.27

TRANSFER OF FUNDS

Motion by Trustee Pritchard, seconded by Trustee Reynolds, authorizing the following transfer of funds as requested by the Clerk-Treasurer to cover deficit lines in the budget:

From: 1110.400A, Justice Contractual

To: 1320.400A, Auditor Contractual

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Amount: \$1,748.00

From: 7550.400A, Celebrations Contractual

To: 1910.400A, Unallocated Insurance

Amount: \$4,534.39

CORRESPONDENCE

1. POLICE REPORT, JANUARY 11, 2016- rec. & filed.
2. PAYMENT REQUESTS FOR 401 TOWER AVENUE- Motion by Trustee Pritchard, seconded by Trustee Reynolds, authorizing Contract #1 for 24,000 to GK Contractors, LLC, and Contract #1 for \$27,000 to Stoneykill Contracting, Inc. 4 ayes, 0 nays.
3. RESOLUTION, NO VILLAGE ELECTION REGISTRATION DAY- Motion by Trustee Barnett, seconded by Trustee Pritchard, approving a resolution for no registration day for the Village Elections. 4 ayes, 0 nays.
4. BUILDING INSPECTOR'S REPORT, NOVEMBER 2015- Trustee Barnett advised on report and problem with a residence on Tower Avenue that Tim checked on today and is following up on. Rec. & filed.
5. LETTER, CDBG-2016, FOR \$40,000, SEWER MAIN LINING INSPECTION- Board advised this is very good news.
6. LETTER OF RESIGNATION, ZBA MEMBER JOSEPH BYRNE- Motion by Trustee Reynolds, seconded by Trustee Barnett, to accept with regret, Joe's letter of resignation, effective immediately, and wish Joe all the best in his future. 4 ayes, 0 nays.
7. REQUEST, VINCENT SATRIANO RELEASE OF BOND- Motion by Trustee Pritchard, seconded by Trustee Barnett, to authorize, on the recommendation of the Village Engineer, and subject to Planning Board approval on 1/14/16, to release \$16,350.00 and to retain \$2,200.00 of the bond for the project of PSCO LLC. 4 ayes, 0 nays.

MAYOR'S REPORT

1. **Maybrook Golden Links Christmas Luncheon-** On Wednesday, December 9th, the Board of Trustees and I were invited to attend the Maybrook Golden Links Christmas Luncheon. It was a wonderful gathering and always nice to spend time with the senior from our village.
2. **Maybrook Wind Ensembles Annual Holiday Concert** Our very own Maybrook Wind Ensemble, an inter-generational community wind ensemble under the direction of Kevin Scott, will presented a concert with a selection of holiday favorites celebrating Christmas and Hanukkah on Friday evening, December 18th at 7:30 p.m. at the Maybrook Senior Center.

This was our 2nd annual Holiday performance and a nice turn out as well. We are very proud and thankful to have such talented musicians who perform for our residents in the Village of Maybrook. I'm looking forward to the next concert which will be held in the spring.

3. **Maybrook Christmas Home Decorating Contest-** The Deputy Mayor Noreen Reynolds and her committee made their rounds for the Maybrook Christmas Home Decorating Contest on the evening of Tuesday, December 15th. The winner are **1st place** went to 901 Tower Avenue -\$100 Gift Certificate to Lowes **2nd Place** went to 13 Ted Miller Drive- \$75 Gift Certificate to Lowes **3rd Place** went to 110 Indian Trail – \$50 Gift Certificate to Lowes. Honorable Mentions are listed on the Village of Maybrook Website. Thank you to the Deputy Mayor for making the rounds for the Christmas Light Contest and thank you to the residents for adding the Christmas spirit and making the village festive.
4. **Passing of Deacon Franklyn Russell-** On December 14th, 2015, the Village Board received the sad news of the sudden passing of Maybrook Village Clerk/Treasurer Tina Johnson's father Deacon Franklyn Russell. Our condolences to Tina, her mother Irene and the entire Russell and Johnson family on their loss.
5. **Brad Protsko, Maybrook DPW-** Maybrook Department of Public Works employee Brad Protsko who serves in the United States Army National Guard has been deployed for assignment this past week. We wish Brad all the best, a safe return and thank him for his service to our country.
6. **Sanitary Sewer Line Repairs-** On December 21st, 22nd and 23rd, the village continued repairs on the Village of Maybrook sanitary sewer lines. This upgrade was paid for through a Community Development Grant for 2015. I would like to thank our Village Engineer Jim Dewinter for coordinating the project and Skanex Pipe Services Inc. for doing a excellent job in not only performing the work but for keeping the residents informed in the areas they performed the work. Jim DeWinter will give an update in his report where we are with our rehabilitation of the sanitary sewer lines. Good news, I received a phone call over the holidays from the Orange County Executive Steve Neuhaus informing me that \$40,000.00 was secured for the Village of Maybrook for Sewer Lining through the 2016 Community Block Grant Program. This information was also announced in the local papers as well.

- 7. Beware of IRS Phone Scams-** The State Attorney General Eric Schneiderman put out a warning to Western New Yorkers advising to be wary of telephone scams by people posing as Internal Revenue Service officials. He reported “a sharp spike” in the number of complaints his offices in the region have received recently. Individuals pose as IRS officials and demand payment of a debt the resident never heard about. They often ask for personal information which can be used in an identity theft crime. The attorney general stressed that the IRS and other government agencies never demand payments in telephone calls, saying “if you owe money you will receive a legitimate notice in writing that identifies the agency and the reason you owe money.” The attorney general also said personal information including Social Security numbers and bank account information should never be given to telephone callers. The attorney general said scammers frequently target senior citizens, college students or first-generation Americans for their schemes often using computer-related spoofing technology to make their phone calls look on someone’s caller ID line look like it is coming from a legitimate IRS office. I would like to also advise that we have NOT had any reports of this in our area BUT residents should be aware that it could happen and be aware!
- 8. “Order to Remedy” Notices from the Maybrook Building Department-** On September 23, 2015 and September 24, 2015, a “smoke test” was performed in the Village of Maybrook for purposes of locating potential points of inflow and infiltration into the village sanitary sewer system. As a result, smoke was observed emanating from some residential properties in the village through the sanitary sewer cleanout pipes due to missing caps, broken caps or loose caps. Maintenance of the sewer from the pavement line into the house is the responsibility of the property owner; maintenance of the sewer pipe extending from the pavement line to the treatment plant is the responsibility of the village.

The Village of Maybrook over the past several years has worked diligently to build a new sewer treatment plant and also to repair old and antiquated sewer lines throughout the village so we may be compliant with the Department of Environmental Conservation. The village is making every effort to comply and to stop unnecessary infiltration into the sewer treatment plant. Failure to remedy and to comply with the applicable provisions of the law may constitute an offense punishable by a maximum fine of \$500.

Letters have been sent to residents with violations to get the problem fixed and to eliminate unnecessary surface and storm water that flows into the sewer treatment plant. The cooperation of residents in violation is greatly appreciated.

Residents can contact the Village of Maybrook Building Department at 845-427-2717 for any/and or all questions pertaining to any "Order To Remedy" notices received from the Village of Maybrook Building Department.

9. **Happy New Year and a Fantastic 2016 to All-** This is going to be a busy year in Maybrook. As promised we are moving forward with economic development in Maybrook. We have started work on the building we purchased from the county on Main St. which we are going to have removed to provide a municipal parking lot. We have a few businesses interested in coming to Maybrook that have site plans and are currently before the Maybrook Planning Board. We also have a development in the Village with single family homes in the final stages looking to break ground in 2016. We have worked very hard over the last eight years to get our infrastructure back to where it needed to be today. I'm very optimistic that this will be a good year for Maybrook. I've had many conversations with investors in the month of December and our progress in Maybrook has not gone unnoticed. You have my word we will be pressing forward as we have done the past eight years. I made a promise to make Maybrook the best it can be and I plan on giving my best to make it happen!
10. **Village of Maybrook Website-** as always, a reminder that the Village of Maybrook website is up and running so please check it regularly at www.villageofmaybrook.com.

TRUSTEES' REPORTS

TRUSTEE ROBERT PRITCHARD- Advised Max is working on the zoning, it's key to go forward with that, hopefully we will hear something by the end of the month or early February.

DEPUTY MAYOR NOREEN REYNOLDS- Advised on how difficult it was to do the judging for the holiday decorations, there were a lot of very beautiful homes decorated and it's a very difficult decision.

Advised on scam that involved her mother-in-law, and they keep calling, it's very bad right now and you have to be careful not to give your information out to anyone.

Advised she will be meeting with Jenny Ann and will give a library update at the next meeting.

TRUSTEE JAMES R BARNETT- Asked Mayor if he has heard any further news on Legoland? Mayor advised nothing more. Trustee Barnett advised he heard they are looking for land that has water and sewer. Trustee Pritchard advised and no wetlands.

Thanked Matt and the DPW crew, the Village looked very nice with the Christmas decorations.

Thanked Sergeant Maresca, quiet New Year's Eve & Day, no major incidences and cracked a major case and recovered a major piece of equipment and the person that stole it, great job.

Advised Billy Dunn will hopefully be #68 Eagle Scout on Wednesday night. Tonight Sebastian Manning and Brandon O'Brien are here for their citizenship and community badges.

DEPARTMENT HEADS

SERGEANT MICHAEL MARESCA- Advised he will have the Annual Police Report either for the next meeting or February meeting.

DPW SUPERINTENDENT MATTHEW THORP- Advised all the decorations are down.

Advised the crew is doing some work at the Government Center and DPW garage.

Advised he has to purchase a new computer, Windows 7, and take it out of his budget line.

Advised on the LED street lights going in, as they go bad Central Hudson replaces them with the LED lights, what a difference.

ENGINEER JIM DEWINTER- Advised 401 Tower Avenue is done, looks good, they got in and out quickly.

Advised the sewer lining is done, advised on lines that were done in one week, no money went out yet, he just received their submission but if the Board would approve and let Community Development do their part. We used \$36,940 of the \$40,000 grant, the balance we can tack onto the next round of lines done.

Motion by Trustee Pritchard, seconded by Trustee Reynolds, authorizing payment to Skanex for Community Development Grant for \$36,940.00 for sewer lining project. 4 ayes, 0 nays.

Advised the meters in the manholes all went caput, he hasn't heard anything yet from the manufacturer, the only one we can't get went to the sewage treatment plant. Trustee Barnett asked Engineer if we should have purchased the more expensive ones to do the job? Engineer advised, no, we are covered under the consent order, we'll do it by hand. Mayor advised Engineer to advise the DEC of this. Engineer advised moisture got into it. Trustee Barnett asked are we going to have this happen again? We saved money but what if we're going to have this problem again? Engineer advised we are not buying new ones. Engineer advised he did call DEC on the smaller one at the sewage treatment plant. Trustee Barnett asked so we're back to doing it the old way, all 8 sewers, didn't you say there was a discrepancy between readings when it was being done manually? Engineer advised no, it was the dates and advised on the readings. Trustee Pritchard would like to know what we are doing because he doesn't want to see a DEC fine on this. Engineer will send a copy of the letter to Attorney and Mayor.

ATTORNEY KELLY NAUGHTON-Advised on the Shared Services Agreement between NYSDOT & the Village. Matt explained they want it documented. Attorney advised on a few changes, she will send to Tina and Matt, for emergency and ice services, not to exceed \$10,000.

Motion by Trustee Reynolds, seconded by Trustee Pritchard, authorizing Mayor to sign agreement for Shared Services with the NYSDOT. 4 ayes, 0 nays.

Attorney advised on Old Creamery Road, the road needs to be properly abandoned, must have a Public Hearing and adopt a resolution consenting to the abandonment. The Town of Hamptonburgh will also be doing the same thing, but they only meet once a month.

Motion by Trustee Reynolds, seconded by Trustee Barnett, to set a Public Hearing on January 25, 2016 at 7PM. 4 ayes, 0 nays.

Motion by Trustee Barnett, seconded by Trustee Reynolds, approving Lead Agency. 4 ayes, 0 nays.

Motion by Trustee Pritchard, seconded by Trustee Reynolds, approving as an Unlisted Action. 4 ayes, 0 nays.

Motion by Trustee Pritchard, second by Trustee Barnett, declaring a Negative Declaration. 4 ayes, 0 nays.

Motion by Trustee Reynolds, seconded by Trustee Barnett, meeting was adjourned at 7:50PM. 4 ayes, 0 nays.

Respectfully submitted,

Valentina Johnson
Village Clerk-Treasurer

