

Village Of Maybrook

Application for Plan Examination and Building Permit

I. LOCATION: At (Location) _____
 (no.) (Street)
 Between _____ and _____
 (cross street) (cross street)
 Section _____ Block _____ Lot _____
 Zoning District _____

II. TYPE AND COST

A. Type of Improvement

- 1. ___ New Building
- 2. ___ Addition (If residential, enter number of new housing units added, if any, in Part D,13)
- 3. ___ Alteration (See 2 above)
- 4. ___ Repair, Replacement
- 5. ___ Wrecking(If multifamily residential, enter number of units in building in Part D, 13)
- 6. ___ Moving (location)
- 7. ___ Foundation only
- 8. ___ Shed
- 9. ___ Pool
- 10. ___ Deck
- 11. ___ Fence
- 12. ___ Other: _____
- 13. Brief description of proposed work _____

B. Ownership

- 1. ___ Private (individual, corporation, nonprofit institution etc.)
- 2. ___ Public (Federal, Stat, or local government)

C. Cost

- 1. Cost of Improvement.....\$ _____
 To be installed but not included in Above cost
 - a. Electrical....._____
 - b. Plumbing....._____
 - c. Heating, Air Conditioning....._____
 - d. Other (elevator, etc.)....._____

2. Total Cost of Improvement.....\$ _____
 FOR A8, 9 & 10, please skip to IV

D. Proposed Use: (For “Wrecking”, most recent use)

a. Residential

- 1. ___ One family
- 2. ___ Two or more family, enter number of units _____

3. ___ Transient hotel, motel or dormitory, enter number of units _____
4. ___ Garage
5. ___ Carport
6. ___ Other
Specify _____

b. Non-Residential

1. ___ Amusement, Recreational
2. ___ Church, other religious
3. ___ Industrial
4. ___ Parking Garage
5. ___ Service Station, repair garage
6. ___ Hospital, Institutional
7. ___ Office, bank, professional
8. ___ Public Utility
9. ___ School, Library, Other Educational
10. ___ Stores, mercantile
11. ___ Tanks, Towers
12. ___ Other
1. Specify _____

**Nonresidential – Describe in detail proposed use of building, e.g., food processing plant, machine shop, laundry building at hospital, elementary school, secondary school, college, parochial school, parking garage for department store, rental office building, office building at industrial plant. If use of existing building is being changed, enter proposed use:

III. SELECTED TYPE OF CHARACTERISTICS OF BUILDING – For new buildings and additions, complete parts A through H, for all others skip to Part I

- A. Principal Type of Framing
 - i. ___ Masonry (wall bearing)
 - ii. ___ Wood Frame
 - iii. ___ Structural Steel
 - iv. ___ Reinforced Concrete
 - v. ___ Other - Specify _____

- B. Principal type of heating fuel
 - i. ___ Gas
 - ii. ___ Oil
 - iii. ___ Electricity
 - iv. ___ Coal
 - v. ___ Other – Specify _____

- C. Type of Sewage Disposal
 - i. ___ Public or private company
 - ii. ___ Private (Septic tank, etc.)

- D. Type of Water Supply
 - i. ___ Public or private company

IV. IDENTIFICATION – To be completed by all applicants

A. Owner or Lessee: Name _____
Mailing Address _____
Telephone Number _____

B. Contractor: Name _____
Mailing Address _____
Telephone Number _____
Insurance Company _____ Policy No. _____

C. Architect or Engineer: Name _____
Mailing Address _____
Telephone Number _____

D. Where applicable, a statement of special inspections prepared in accordance with the provisions of the Uniform Code; to be included if needed on a separate form and be used with this permit application.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and we agree to conform to all applicable laws of this jurisdiction and the current Building Codes of the State of New York.

Signature of Applicant _____ Address _____ Date _____

DO NOT WRITE BELOW THIS LINE

V. PLAN REVIEW RECORD (for office use)

Plans Review Required check Plan review fee Date Plans Started by Date Plans approved by Notes

BUILDING

PLUMBING

MECHANICAL
ELECTRICAL
OTHER _____

VI. ADDITIONAL PERMITS REQUIRED OR OTHER JURISDICTION APPROVALS

Permit or Approval	Check	Date Obtained	Number	by
HEATING/A.C. UNITS				
ELEVATOR				
ELECTRICAL				
GRADING				
PLUMBING				
ROOFING				
SEWER				
SIGN OR BILL- BOARD				
USE OF PUBLIC AREAS				
WRECKING				
OTHER _____				

VII. VALIDATION

- A. Building Permit Number _____
- B. Building Permit Issued _____ 20 _____
- C. Building Permit Fee \$ _____
- D. Certificate of Occupancy \$ _____
- E. Drain Title \$ _____ For Office Use
- F. Plan Review Fee \$ _____ Use Group _____
Fire Grading _____

Live Loading____
Occupancy Load____

APPROVED BY: _____
Village of Maybrook Building Inspector

VIII. ZOING PLAN EXAMINERS NOTES

District _____

Use _____

Front Yard _____

Side Yard _____ Side Yard _____

Rear Yard _____

Notes _____

IX. SITE OR PLOT PLAN – For Applicant Use

X. At least 3 sets of construction documents (drawings and/or specifications) which:

- A. Define the scope of proposed work;
- B. Are prepared by a New York State registered architect or licensed professional engineer where so required by the Education Law or local regulation;
- C. Indicate with sufficient clarity and detail the nature and extent of the work proposed;
- D. Substantiate that the proposed work will comply with the Code; and
- E. Where applicable, include a site plan that shows any existing and proposed buildings and structures on the site, the location of any existing or proposed well or septic system. The location of the intended work, and the distances between buildings and structures and the lot lines.

